



Minutes for Board of Directors Meeting

07/26/2021 | 09:00 AM - 10:16 AM - Eastern Time (US and Canada)

2831 Talleyrand Avenue, Jacksonville, FL 32206

Board Members Attending:

Mr. Jamie Shelton, Chairman
Ms. Wendy Hamilton, Vice Chair
Mr. Palmer Clarkson, Treasurer
Mr. Daniel Bean, Secretary
Dr. John Allen Newman, Member
Mr. Ed Fleming, Member
Mr. Brad Talbert, Member

Other Attendees:

Mr. Eric Green, Chief Executive Officer
Mr. Fred Wong, Chief Operating Officer
Ms. Beth McCague, Chief Financial Officer
Ms. Linda Williams, Chief, Adm. & Corporate Performance
Mr. Nick Primrose, Chief, Regulatory Compliance
Mr. James Bennett, Sr. Director, Engineering & Construction
Mr. Robert Peek, Director & GM, Business Development
Mr. Mike McClung, Director of Finance
Mr. David Migut, Office of General Counsel
Mr. Ron Salem, City Council Liaison
Ms. Rebecca Dicks, Board Liaison

Agenda

A meeting of the Jacksonville Port Authority Board of Directors was held on Monday, July 26, 2021 at the Port Central Office Building, 2831 Talleyrand Avenue, Jacksonville, Florida. Chairman Jamie Shelton called the meeting to order at 9:00 a.m. and welcomed all attendees.

Pledge of Allegiance/Moment of Silence

Board Member Brad Talbert led the audience in the Pledge of Allegiance and a moment of silence.

Approval of Minutes

Chairman Shelton called for approval of the June 28, 2021 Board of Directors Meeting Minutes. After a motion by Mr. Fleming and a second by Mr. Bean, the Board unanimously approved the minutes as submitted.

Public Comments

Chairman Shelton called for comments from the public. There being none, he moved on to Presentations.

Presentations

Milestones:

Mr. Fred Wong recognized Jill Mashburn, Sr. Executive Assistant to COO, for reaching her 20-year milestone and thanked her for her service.

Ms. Beth McCague recognized Rebecca Dicks, Sr. Executive Assistant and Board/Travel Liaison, for reaching her 10-year milestone and thanked her for her service.

Ethics for Independent Authorities

Ms. Carla Miller, Ethics Director for the City of Jacksonville, presented mandatory ethics training for Board members.

New Business

BD2021-07-01 Sovereign Submerged Land Lease Dames Point Marine Terminal – West Channel

Mr. Fred Wong presented this submission for Board approval to renew the lease agreement with the Board of Trustees of the Internal Improvement Trust Fund of the State of Florida for an additional five-year term which would allow JAXPORT to construct, operate and maintain a docking facility and a wharf if and when needed.

After a motion by Mr. Bean and a second by Mr. Clarkson, the Board voted to approve this submission.

BD2021-07-02 Purchase of Property – 3500 Zoo Parkway

Mr. Mike McClung presented this submission for Board approval of the purchase of a .92 acre of property located on the southeast corner of Zoo Parkway (Heckscher Drive) and August Drive at the entryway to the cruise terminal. This property abuts 40 acres of JAXPORT property and the vision for

this parcel is part of a large, landscaped entryway to JAXPORT's cruise terminal, potentially in conjunction with a commercial vendor operator. The new parcel could also be placed in conservation as part of waterways mitigation strategies to support the development of the 40 acres.

After a motion by Mr. Talbert and a second by Mr. Clarkson, the Board voted to approve this submission.

**BD2021-07-03 Federation of Public Employees
Collective Bargaining Agreement**

Ms. Linda Williams presented this submission for Board approval to ratify the Collective Bargaining Agreement between JAXPORT and the Federation of Public Employees for October 1, 2022 through September 30, 2025.

After a motion by Dr. Newman and a second by Mr. Fleming, the Board voted to approve this submission.

**AC2021-07-21-01 SSA JCT – Program Management and Inspection Services
AECOM Technical Services, Inc.**

Mr. James Bennett presented this submission seeking Board approval of the issuance of a contract to AECOM Technical Services, Inc. for SSA JCT – Program Management and Inspection Services in the amount of \$3,215,667.

After a motion by Mr. Bean and a second by Mr. Talbert, the Board voted to approve this submission.

**AC2021-07-21-02 Upland DMMA – Buck Island Cell B – Phase 1
Construction of Toe Dike CO#4 – Brance Diversified**

Mr. James Bennett presented this submission seeking Board approval of the issuance of Change Order No. 4 to Brance Diversified, Inc. for Upland DMMA – Buck Island Cell B – Phase 1 – Construction of Toe Dike in the amount of \$636,650. The total amount of the contract including this change order will be \$5,123,700.

After a motion by Mr. Clarkson and a second by Mr. Fleming, the Board voted to approve this submission.

AC2021-07-21-03 Upland DMMA – Buck Island Cell B – Phase 2 Capacity Creation – Brance Diversified

Mr. James Bennett presented this submission seeking Board approval of the issuance of a contract to Brance Diversified, Inc. for removal of dredge materials from DMMA Cell B Buck Island in the negotiated amount of \$5,950,000.

After a motion by Mr. Talbert and a second by Mr. Bean, the Board voted to approve this submission.

CEO Update

Mr. Green let the Board know that JAXPORT expects to find out in early August how much it will receive as part of the \$250 million in federal stimulus dollars that Governor DeSantis allocated to Florida ports during Florida's 2021-22 fiscal year. As soon as the port gets some type of guidance or understanding on this issue, he will inform the Board.

Mr. Green informed the Board that he will be traveling to Norfolk, Virginia next week along with Robert Peek to visit ocean liners Zim and CMA to discuss business growth opportunities. He will also be traveling to Orlando in mid-August to participate in the RILA Retail Industry Leaders Association conference. He stated he will come back a day early to present JAXPORT's budget to the City Council Finance Committee on Friday, August 20th.

Mr. Green announced that JAXPORT produced record setting volumes for the month of May and he expects a similar trend for June. He stated that business is picking up and moving in right direction.

Mr. Green let the Board know that JAXPORT staff is doing well and that the port has been able to fill some positions that have been open for quite some time including the hiring of an Environmental Health & Safety Field Officer that Nick Primrose mentioned in his Safety Initiatives Update to the Board last month.

Reports

R2021-07-01 Engineering and Construction Update by James Bennett

Mr. James Bennett provided an overview of the key capital and engineering projects to the Board in their books for the month of July.

R2021-07-02 Financial Highlights by Beth McCague

Ms. Beth McCague provided Financial Highlights to the Board in their books for the month of June 2021.

R2021-07-03 Financials/Vital Statistics

Mr. Mike McClung provided an overview of the financials and vital statistics.

R2021-07-04 Commercial Highlights by Robert Peek

Mr. Robert Peek provided commercial highlights to the Board in their books for the month of July 2021.

Other Business

After a motion by Mr. Bean and a second by Ms. Hamilton, the Board unanimously approved travel by one or more Board Members of the Authority for business solicitation purposes or to attend any necessary conferences and/or meetings during the months of August/September 2021.

Miscellaneous

There were no emergency purchases or unbudgeted transactions.

Adjourn

There being no further business of the Board, the meeting adjourned at 10:16 a.m.